



MDIS

Management Development & Consultancy
The Corporate Training Arm of MDIS

A low-angle photograph of several modern glass skyscrapers reaching towards the sky. The image is partially obscured by a large red diagonal graphic that covers the top right and bottom left corners. The text is overlaid on the red area.

DEVELOPING TOMORROW'S LEADERS TODAY.

MDC EXECUTIVE PROGRAMME TRAINING CALENDAR

2026

ABOUT US

Management Development & Consultancy (MDC) is the corporate training arm of the Management Development Institute of Singapore (MDIS). We provide a wide range of curated programmes catered for business organisations with different training needs.

We have extensive experience in delivering customised training programmes to more than 1,000 companies locally and globally.

Clients include multinational corporations, small and medium enterprises, Government-linked companies and the public sector.



OUR SERVICES

MDC's key services include seminars and customised training programmes designed to equip professionals with essential tools of the trade. By putting theoretical knowledge into practice in our training programmes, MDC has become a reputable company recognised for developing the next wave of dynamic corporate and business professionals, both locally and globally.

At MDC, we assist customers in delivering in-house and tailor-made training programmes as we recognise that every customer is individualistic with their unique sets of goals and challenges.



OUR COMMITMENT

MDC is committed to providing training solutions designed to keep pace with today's dynamic and fluid business environment. Our high-quality programmes - led by accredited trainers with proven track records, are crafted to meet clients' training needs to facilitate skills upgrading and people development.

OUR TRAINERS

Our Associate Trainers are well-qualified and have the relevant experience to ensure learning outcomes are met. MDC is ISO 9001:2008 certified. We are committed to deliver quality and effective training for your organisation, to prepare your staff for tomorrow's challenges.



MEMBERSHIPS

- MDIS Member Discount 15%
- MDIS Alumni Discount 50%
- MDIS Student Discount 50%
- Group Discount 10%
(for company sponsorship only)
 - Three or more participants for the same course and date
 - Five or more participants for the same course and date
(Applicable for IT Short Courses only)

Terms and Conditions

- Only one discount scheme is applicable at any one time
- Provide the membership number during online registration
- Complimentary Corporate Membership (*T&Cs apply)

Please contact mdc@mdis.edu.sg for more information.

OUR TESTIMONIALS



“Course is full of activities for me to participate in, making me less sleepy in class.

The trainer was so friendly and explained all clearly.”

From our Trainee: Grace Lee
Creating Win-Win Relationships with Internal and External Customers



“The course was well thought especially in the area of Positive mindset thinking.

The training will definitely help in my future job application.”

From our Trainee: Ted Chan
Out-of-the-Box Thinking and Problem Solving with PRISM



“The training was Informative and practical. Trainer was patient and informative.”

From our Trainee: Arumugam Pillay Nadarajan (Pillay)
EQ Skills for Team Leaders and Managers



“Dr Caroline is a very wonderful individual, very passionate, a great presenter and storyteller, and an empath.

Fun yet insightful.”

For our Trainer: Dr Caroline Dawson
Developing Personal Resilience



“The way the topics are delivered. Trainer’s knowledge in conducting the course effectively and presented the course well.”

For our Trainer: Wekie
Advanced Negotiation Skills



“Identification of burnout was clear.

Very interactive and adapted to our workplace Was able share ideas and learning techniques to manage stress.”

For our Trainer: Clement
Workplace Well Being Strategies for Preventive Burnout

MDC EXECUTIVE PROGRAMME TRAINING CALENDAR 2026

Programme			Fee (S\$)		Duration	For the latest information on all MDC Corporate Courses, scan the QR code below or email us at mdc@mdis.edu.sg
			MDIS Member (MBR)	Non Member (N-MBR)		
1	Business Management/ Sustainability	Effective Office Skills for Administrative Support Staff	\$722.70	\$850.20	2	
2		Effective Secretarial Skills	\$722.70	\$850.20	2	
3		Office Administration Management for Executives and Managers	\$722.70	\$850.20	2	
4		Project Management Masterclass	\$722.70	\$850.20	2	
5		Agile Project Management	\$722.70	\$850.20	2	
6	Communication (General)	Excellent People Skills at Work	\$722.70	\$850.20	2	
7		Conflict Management Skills	\$407.70	\$479.60	1	
8		Effective Communication through Neuro Linguistic Programming (NLP) Techniques	\$407.70	\$479.60	1	
9		Crisis Management and Communication	\$407.70	\$479.60	1	
10		How to Work More Effectively with Others Using the MBTI	\$407.70	\$479.60	1	
11		Winning with Difficult People	\$722.70	\$850.20	2	
12		The Art of Influencing and Persuasion	\$722.70	\$850.20	2	
13	Communication (Spoken)	Effective Communication for Better Workplace Efficiency	\$722.70	\$850.20	2	
14		Speak with Confidence and Impact	\$722.70	\$850.20	2	
15		Assertiveness Techniques and Approaches	\$722.70	\$850.20	2	
16		Effective Presentation Skills	\$722.70	\$850.20	2	
17	Communication (Written)	Handling Written Enquiries and Complaints	\$722.70	\$850.20	2	
18		The Essentials of Email Writing and Etiquette	\$407.70	\$479.60	1	
19		Creating Structured Agendas with Productive Minutes	\$407.70	\$479.60	1	
20		The Essentials of Report Writing	\$407.70	\$479.60	1	
21	Creativity & Innovation	Creative Problem Solving and Decision Making	\$722.70	\$850.20	2	
22		Out-of-the-Box Thinking and Problem Solving with PRISM©	\$722.70	\$850.20	2	
23		Innovation & Critical Thinking Skills	\$407.70	\$479.60	1	
24	Emotional Intelligence (EQ)	Using Emotional Intelligence to manage oneself and Others at the Workplace	\$722.70	\$850.20	2	
25		EQ Skills for Team Leaders and Managers	\$722.70	\$850.20	2	
26	Financial Management	Basic Accounting	\$722.70	\$850.20	2	
27		Finance for Non-Finance Professionals	\$722.70	\$850.20	2	
28		Effective Costing, Cash Flow Management and Budgetary Control	\$722.70	\$850.20	2	
29		Understanding and Analysing Financial Statements	\$722.70	\$850.20	2	
30		Accounts Receivable Management & Collection Techniques	\$407.70	\$479.60	1	
31		Inventory Management & Control	\$407.70	\$479.60	1	
32	Human Capital Management	Train the Trainer	\$722.70	\$850.20	2	

All fees quoted are inclusive of GST. The amount illustrated is based on latest prevailing GST at 9%.
The total amount payable will be changed accordingly.

MDC EXECUTIVE PROGRAMME TRAINING CALENDAR 2026

Programme			Fee (S\$)		Duration	For the latest information on all MDC Corporate Courses, scan the QR code below or email us at mdc@mdis.edu.sg
			MDIS Member (MBR)	Non Member (N-MBR)		
33	IT Short Course: Microsoft Excel	Data Management Analytics with Pivot Tables (Excel 2016)	\$370.60	\$436.00	1	
34		Harnessing the Power of Formulas and Functions in Excel (2016)	\$370.60	\$436.00	1	
35		Microsoft Excel 2016 - Level 2 Advanced	\$370.60	\$436.00	2	
36		Microsoft Excel 2016 – Level 3 Beyond Advanced	\$370.60	\$436.00	2	
37		Data Visualization using Advanced Charting Techniques in Excel	\$370.60	\$436.00	2	
38		Automation using Excel Visual Basic for Applications	\$370.60	\$436.00	2	
39	IT Short Course: Microsoft PowerPoint	Microsoft PowerPoint 2016 – Level 2 Advanced	\$370.60	\$436.00	2	
40		Creating Dynamic Presentations using PowerPoint (2016)	\$370.60	\$436.00	1	
41	IT Short Course: Microsoft Words	Microsoft Word 2016 – Level 2 Advanced	\$370.60	\$436.00	2	
42	Marketing	Effective Events Management	\$722.70	\$850.20	2	
43		Strategic Marketing for Competitive Advantage	\$407.70	\$479.60	1	
44		3E in AI: Education, Elderly, and Environment	\$407.70	\$479.60	1	
45		DeepSeek AI: An Advanced and Cost-Effective Transformative AI to Build Intelligent Assistants	\$407.70	\$479.60	1	
46	Personal Effectiveness & Productivity	Boosting Productivity Through Mindset Change	\$722.70	\$850.20	2	
47		Effective Time and Stress Management at the Workplace	\$407.70	\$479.60	1	
48		Workplace Well-Being: Strategies For Preventing Burnout (Online)	\$407.70	\$479.60	1	
49		Birds of Different Feathers can Flock Together	\$407.70	\$479.60	1	
50		Even Eagles Need a Push	\$407.70	\$479.60	1	
51	Sales	Key Account Management	\$722.70	\$850.20	2	
52		Effective Negotiation Skills	\$722.70	\$850.20	2	
53		Negotiating For Results Masterclass	\$722.70	\$850.20	2	
54	Service Excellence	Exceptional Customer Service	\$722.70	\$850.20	2	
55		Handling Difficult Customers and Complaints	\$722.70	\$850.20	2	
56		Creating Win-Win Relationships with Internal and External Customers	\$722.70	\$850.20	2	
57		Saying “No” Positively	\$722.70	\$850.20	2	
58		Managing Expectations of Internal and External Customers	\$722.70	\$850.20	2	
59	Supervisory Management	Team Management Skills	\$722.70	\$850.20	2	
60		Supervisory Skills for the New Supervisors	\$722.70	\$850.20	2	
61		Coaching & Mentoring Skills for Leaders & Managers	\$722.70	\$850.20	2	
62	Team Leadership	Effective Team Leadership	\$722.70	\$850.20	2	
63		Developing Frontline Leaders	\$722.70	\$850.20	2	

SCAN THE QR CODE TO FIND OUT MORE!

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CUSTOMISED TRAINING

Our customisable corporate training courses in Singapore go beyond conventional programmes by delivering solutions built around your desired outcomes. We identify the skills, knowledge, and behaviours needed for peak performance, then design training that targets your specific business goals.

Led by experienced facilitators, coaches, and industry practitioners, our team combines management expertise and real-world insight to deliver engaging, results-driven learning across industries.



SCAN TO FIND
OUT MORE



Past Customised Training Courses

Microsoft Excel 2016 - Level 2 Advanced	Effective Costing, Cash Flow Management and Budgetary Control
Embracing Change in Today's Disruptive Economy	Applying Advanced Functions & Charting Techniques in Excel 2016
Managing Mental-Related Stress Issues for Women	Effective Business Writing Skills
Time Mastery Techniques For Managerial Effectiveness	Body Language in Projecting Professional Image
Manage Cross Functional Teams	Developing Personal Resilience
Managing Dysfunctions in Teams	Even Eagles Need A Push
Out-of-the-Box Thinking & Problem Solving with P.R.I.S.M.©	Emotional Intelligence at Workplace
Flourishing at Work with Positive Psychology	Presentation Mastery
Office Management Skills for Admin Professionals	Influence & Persuade with Impact
Mastering Presentations for Effective Presentations/ Critical Thinking for Success	Boosting Productivity through Mindset Change



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The information provided in this brochure is accurate at the time of printing. Management Development & Consultancy (MDC) reserve the right to change the design, structure, curriculum and any of the specified information documented in this brochure at any time without prior notice. For most updated information, please refer to our website at www.mdc.edu.sg.

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